New York State EDUCATION DEPARTMENT
Knowledge › Skill › Opportunity

<u>Request Form</u> for New York State Indian Aid (NYSIA)

The **Request Form** is intended for NYSIA recipients who have previously submitted a valid **New Student Application** to the Office of Indigenous Education and are requesting additional aid for a new semester. If you have not previously submitted a New Student Application, <u>do not use this form!</u> Submit a New Student Application instead.

To download fillable, printable NYSIA forms, visit us at www.nysed.gov/indigenous-education and navigate to Student and Family Resources. For questions, comments, or general inquiries, the Office of Indigenous Education can be contacted via email at IndigenousEducation@nysed.gov or via phone at 518-474-0537.

The Request Form must be completed in full, and no fields can be left blank. If a field does not apply to you, write N/A. All required supporting documentation must be sent as well; a checklist of all required supporting documentation can be found on Page 3 of this document.

Document deadlines are <u>July 16th</u> for the fall, <u>January 4th</u> for the spring, and <u>May 20th</u> for summer semesters. If some of your supporting documentation is unavailable and the deadline is approaching, <u>do not wait until the deadline has passed to submit what you have</u>! Submit the Request Form and the documentation available to you as early as possible. In cases of missing or invalid documentation, the Office of Indigenous Education will follow up with you via email to obtain the necessary materials to complete your Request Form.

Completed Request Forms and supporting documentation can be submitted via any of three methods:

1. Email attachment to IndigenousEducation@nysed.gov (preferred).
2. Fax to 518-474-3666.
3. Physical mail to the following mailing address:

<div align="center">

New York State Education Department
Office of Indigenous Education
89 Washington Avenue
EB 2 West Mezzanine
Albany, NY 12234

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If submitting via physical mail, the envelope must be postmarked on or before the semester deadline date to be accepted. If sending documents via email, please note that the OIE team cannot open "cloud" attachment links such as Google Drive links; all documentation must be sent as standard email attachments.

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Award Schedule

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Awards for approved full-time undergraduate students, defined as taking twelve (12) or more standard credits per semester, are <u>$1,000 per semester</u>. Approved part-time undergraduate students enrolled in fewer credits are awarded <u>$85 per credit</u>. All approved graduate-level students are awarded <u>$1,000 per semester.</u>

Per Education Law §4118, approved students may receive up to four school years of aid unless they are enrolled in a course of study normally requiring five school years to complete.

Revised November 25, 2024

Request Form for New York State Indian Aid (NYSIA)
For students who have previously received NYSIA and are applying again.

First Name	Middle Name	Last Name

Provide any other names by which you have been known in this field.

Date of Birth	Gender ☐ F ☐ M ☐ NB	High School Graduated From (or GED) and Date of Diploma Receipt

Street Address of Residence	Apt. #	City, State, ZIP Code

If you do not receive mail at the above address, provide your mailing address.

Email Address (required for correspondence with the Office of Indigenous Education)	Phone Number

Indicate the New York State Tribal Nation in which you are an enrolled member.		
☐ Cayuga	**Indicate the most recent semester and year for which you received NYSIA.** ☐ Spring ☐ Summer ☐ Fall _____	**Indicate the credential you are currently pursuing.** ☐ Trade/Technical Certificate ☐ Associate's Degree ☐ Bachelor's Degree ☐ Master's Degree ☐ Doctorate
☐ Oneida		
☐ Onondaga	**Indicate the semester and year for which you are currently applying to receive NYSIA.** ☐ Spring ☐ Summer ☐ Fall _____	
☐ Seneca Allegany		
☐ Seneca Cattaraugus	**Indicate your enrollment status and the number of credits you are taking for this semester.** ☐ Part-Time ☐ Full-Time _____ Credits	**Do you intend to pursue another credential in the future?** ☐ Yes (specify:) _____ ☐ No ☐ Unsure
☐ Shinnecock		
☐ St. Regis Mohawk		
☐ Tuscarora		
☐ Tonawanda Band of Seneca	**Indicate the semester and year when you expect to complete your current credential.** ☐ Spring ☐ Summer ☐ Fall _____	**Have you made your schedule for the upcoming semester yet?** ☐ Yes ☐ No
☐ Unkechaug		

Provide the name of the college you plan to attend for the upcoming semester, including campus name if necessary.	If you answered "no," provide your college's registration date for the upcoming semester.

Indicate your course(s) of study, such as major(s), minor(s), and/or concentrations.	Provide your college-assigned student ID number if it is available to you.

Revised November 25, 2024

Request Form Document Checklist

Complete this checklist to indicate the mandatory documentation included with your Request Form:

☐ A Request Form completed in full, including this signature page.

☐ A copy of your <u>unofficial</u> transcript showing your most recent semester GPA and grades in each class taken.

☐ If not already shown on your unofficial transcript: a copy of your schedule for the upcoming semester with course names, credit breakdowns, and the total number of credits you will be taking for the semester.

This additional checklist outlines documents that may also be required under certain circumstances:

☐ <u>If you are attending a different college than one you previously received Indian Aid for:</u> a copy of your letter of acceptance from the college you will be attending for the upcoming semester.

☐ <u>If not previously sent to the Office of Indigenous Education:</u> a FERPA release form, available for download at the following web address: https://www.nysed.gov/indigenous-education/forms

The deadlines for Request Form submissions are as follows:
<u>July 16th</u> for fall semesters, <u>January 4th</u> for spring semesters, and <u>May 20th</u> for summer semesters.

AFFIRMATION OF UNDERSTANDING

Information provided on this form will be maintained in a file by the Office of Indigenous Education of the New York State Education Department, 89 Washington Ave, EB 2 West Mezzanine, Albany, New York, 12234. The Coordinator of the Office of Indigenous Education is responsible for records maintenance.

This information will be used to identify Indigenous students who are funded under the New York State Indigenous Post-Secondary Grant-in-aid Program, and will be shared with tribal higher education offices and/or Indigenous tribal representatives working with higher education; higher education institutions personnel who are interested in the recruitment, admission and retention of Indigenous students at the undergraduate levels; and also with those institutions interested in recruiting Indigenous students in opportunities for further education, scholarships, or professional training; and it will be used to recognize the degrees earned by Indigenous Students to share with prospective employers that may be known to the Coordinator of the Office of Indigenous Education.

Signature of Student (required): _____ Date: _____

Printed Name of Student (required): _____

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